

University Endowment Lands Community Centre Advisory Board

Director's Annual General Meeting

April 23, 2026

Online ([Join the meeting now](#))

In Attendance: Timothy Yeung – Ieləm resident representative

Chris Ho – Ieləm resident representative

Alice Wang – UEL resident representative

Babu Kadiyala – MCC representative

William Emo – UEL admin representative

Guest – Samantha Bussieres from YMCA

David Wollven from YMCA

Agenda: (m-moved s-seconded)

1. Call to Order 4:04pm

- Welcome and opening remarks
- Confirmation of quorum

2. Adoption of Agenda

- Review agenda
- Motion to adopt agenda
- Moved by / Seconded by

3. Approval of Previous Meeting Minutes

- Review minutes from **January 15, 2026**
- Motion to approve minutes
- Moved by / Seconded by
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4. Updates on Community Centre Operations

- Presentation by SB
 - Introductions, David Woollven – operations
 - Sam – director, overall contact
 - Introducing centre manager at next meeting.
 - Timeline
 - Currently in prep phase, contracts, CRM, software

- Working to mid-summer soft opening, TBD
- Fall full programming and membership drive, celebration, TBD
- Soft opening, first 1-3mo of operation
 - M-F 11am to 7pm, Sa/Su 8am to 4pm
 - 1-2 programs per day M-F, 2-5 Sa/Su
- Full opening
 - M-F 6am to 9pm, Sa/Su 7-7
 - Several programs/day, leagues, fitness classes.
- Current work
 - Fitness equip, IT, Hiring, startup team, marketing, membership, procurement and facility services.
- Roundtable
 - Typically offer children/youth/family programs, group fitness, recreation, contracted programs (karate, first aid...), YMCA community programs
 - Community input – table tennis, badminton, TBD during soft opening.
 - Q – how aggressive do we want to be marketing against other CC's in area?
 - A – may have opportunity for niche programs
 - “music together” program?
 - Q – job opportunities, postings please share. Gym equipment buy back. Lelem centric for membership. Is there outreach for lelem members
 - A – vendor buy-back for existing equipment and supply new/more equipment to expand needs.
 - Q – share info with MCC and CAC etc for hiring/positions/volunteer.
 - A – have typical networking for getting word out.
 - WE will connect SB with the UEL CAC for future centre manager to attend and present
 - Y will reach out for existing community groups, social media, stratas etc.
 - Q – soft opening format? Party planning?
 - A – will determine more when centre manager on board
 - BK – also have events at MIB, can help create buzz
 - AW – how can we activate MIB context, programming related to MIB culture etc. craft/weaving day?
 - BK – support process to interconnect w/ MIB

5. Community & Stakeholder Communications

- TBD once centre manager on board
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6. Next Steps & Action Items

- Summary of decisions and follow-ups
- Confirm ownership of action items

7. Next Meeting

- Confirm timing and format for next CCAB meeting – **June TBD with centre manager**

8. Adjournment

- Motion to adjourn
- Moved by / Seconded by